



Steering Committee Minutes

Date: 1/7/19 **Location:** SDCOE, Homeless Education Services office, Meeting
Time: 1pm – 3pm 3878 Old Town Ave, Ste. 200, San Diego CA

Facilitator: Susie Terry/Beth Davenport **Note Taker:** Beth Davenport
Attendees: Beth Davenport, Susie Terry, Laura Tancredi-Baese, Krysta Esquivel, Jessica Hamilton, Vanessa Arteaga,

Agenda Items	Presenter	Time Allotted
1 Introductions (including pronouns)	All	2 min
2 Review of Minutes	Susie/Beth	5 min
3 Update on CWS representation on Steering Committee	Susie	5 min
4 Update on draft MOU/commitment Letter	Krysta	2 min
5 Update on draft priorities <ul style="list-style-type: none"> • Workgroup ideas 	Beth	15 min
6 Serving Undocumented Youth Conversation	Beth	20 min
6 YHDP Community Plan update and Consortium role	Susie	1 hr 5 min
7 Next meeting date/time/location	All	5 min

Info/Decisions

1	Tabled workgroup conversation to Feb meeting
2	Tabled update on draft MOU to Feb meeting
3	Link to info on serving undocumented youth: https://www.hudexchange.info/resources/documents/PRWORA-Fact-Sheet.pdf

New Action Items

1	Beth & Susie finish edits to charter
2	Beth to update priorities and will bring to 1.8 general membership meeting and will add to website
3	Beth to bring summarized feedback about community plan from steering committee to general membership meeting on 1.8

Other Notes & Information

1	Steering Committee Meetings will be the first Monday of the month from 1:30pm to 3:30pm at the SDCOE
2	Next general membership meeting is 1.8 at 3pm at the downtown library